



Minutes of the Committee Meeting

Held at 6:30 pm on 26th February 2024

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair		AWA
3	Mr. Chow, Eddie	Co-chair	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Secretary	Present	
5	Mr. Ng, Chung Him Cedric	Hon. Treasurer	Present	
6	Mr. Tanna, Mehul Girishbhai	Hon. Member	Present	
7	Ms Bannerji, Devina	Hon. Member		AWA
8	Ms. Chang, Shing Woon (Moonie)	Parent Member	Present	
9	Ms. Selarka, Karishma Viral	Parent Member		AWA
10	Ms. Chan, Ada	Parent Member		AWA
11	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
12	Ms. Ramchandani, Mahima Kamal	Parent Member	Present	
13	Ms. Yung, Kar Yee (Joyce)	Parent Member	Present	
14	Mr. Lee, Suck Yee (Rosalind)	Parent Member		
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wong, Sandy	RAPT Administrator	Present	

Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	1. Rosalind and Cedric will talk about e-banking.		Eddie Chow
3	Treasurer's report	1. There is a balance of approximately HKD1.9million in the bank. Deposit for the Pun Choi Dinner has been paid. There are outstanding RAPT fees from around 60 families.		Cedric Ng
4	Principal's report	1. Weeks until Spring Break will be action packed. 2. All Year 13 items have been uploaded to IB for review and assessment. 3. There will be a College Council Meeting in March before the Spring Break.		Dr. Harry Brown
5	Administrator report	1. Sandy is working to follow-up with parents regarding outstanding RAPT fees. 2. All registered staff and parents have paid for the Pun Choi Dinner. There are 55 tables. 3. RAPT calendar for 2024-25 has been finalized.		
6	Activities report	1. Coffee Morning will take place March 13. The topic will be AI and Education.		Joyce and Ms. Ventura
8	E-banking	1. There was discussion with OCBC and Hang Seng Bank. 2. Rosalind mentioned the possibility of e-shop to sell second-hand books, uniform and other items. It was commented that it is difficult to manage a e-shop and update stock count.		All

		<p>3. The biggest business need for e-banking now is the Fun Day.</p> <p>4. Hang Seng bank will come at 9am on March 7 for presentation and OCBC will come at 8:30am on March 19.</p>		
10	Funding Request	<p>1. Project Oasis: HKD5,000. An amount of HKD2500 was approved</p> <p>2. Dance Team: HKD7,000.</p> <p>3. Black Kite Polo: HKD10,976. Approve.</p> <p>4. Astral is ESF School Shipping: HKD2,000</p> <p>5. IBDP Visual Arts Exhibition: RAPT sponsored HKD3200 the previous year. A budget of HKD3200 is approved.</p> <p>6. Holi Celebration Initiative: HKD5000. Members agree that the idea is meaningful but the photo booth is not relevant.</p> <p>7. Year 10 Dance: HKD5200.</p> <p>8. Year 8 Party: HKD3000</p>	<p>Approve HKD2500</p> <p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Approve</p> <p>Ask students to revise proposal</p> <p>Reject</p> <p>Reject</p>	All
8	AOB	1. No AOB		