



Minutes of the Committee Meeting

Held at 6:30 pm on 13<sup>th</sup> March 2023

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Mr. Tanna, Mehul Girishbhai	Co-chair	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Secretary	Present	
5	Mr. Ng, Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Mah, Audrey Kwai Yee	Hon. Member		AWA
7	Ms. Chang, Shing Woon (Moonie)	Parent Member		AWA
8	Ms. Selarka, Karishma Viral	Parent Member		AWA
9	Ms. Wang, He (Irene)	Parent Member	Present	
10	Ms. Tsui, Wai Sze (Tracy)	Parent Member		AWA
11	Ms. Dhillon, Jacqueline Karen	Parent Member		AWA
12	Ms. Bannerji, Devina	Parent Member		AWA
13	Mr. Hollis, Anthony Craig	Parent Member	Present	
15	Ms. Ventura, Concettina	Teaching Staff Member		AWA
16	Ms. Wong, Sandy	RAPT Administrator	Present	

<b>Minutes</b>				
#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	<p>1. Th supplier for the Poon Choi Night has been confirmed. Activities are being planned for the evening. Sandy will try to arrange when parents request to sit together. Otherwise, participants will be seated according to the year of the kids.</p> <p>2. The Joyful Fruit Day will take place on Apr 26.</p>		Jerry Siu
3	Treasurer's report	<p>1. The bank balance has increased to around HKD1.5M because some RAPT fees have been received.</p>		Cedric Ng
4	Principal's report	<p>1. The last COVID restrictions end on Thursday. Parents and students come in through the MTR exit starting Thursday.</p> <p>2. Year 13 Visual Arts Exhibition is taking place on campus. Athlete's Days and other activities are taking place before the spring break in April.</p>		Dr. Harry Brown
5	Administrator report	<p>1. There is no report.</p>		Sandy Wong
6	Activities report	<p>1. Activities were discussed in the co-chair report.</p>		
7	Funding Request	<p>1. Beads2The Future: This is a request for HKD500 for buying beads for fund-raising. All profits will be donated to ImpactHK.</p> <p>2. Charity Baking Club: A request for HKD200-300 for x 3 sessions for buying ingredients</p>	<p>Approved conditional on receipts for materials and donations. Clarifications on the exact amount requested would be needed.</p>	All

		3. Lower Primary House Fest: A request for HKD13,000 (HKD5,000 for bouncy castle and HKD8,000 for dance instructor)	Approved. More information would be suggested for future requests.	
8	AOB	1. Some feedbacks have been received regarding the quality of the after-school dancing class. In particular, punctuality of the instructor is a concern. 2. Co-chair ask for support of all RAPT Committee members on the Poon Choi Day	Parents are encouraged to contact the school.	Jerry Siu & all  Mehul Tanna