



Minutes of the Committee Meeting

Held at 6:30 pm on 22<sup>nd</sup> December 2022

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Mr. Siu, Kwan Shing (Jerry)	Co-chair	Present	
3	Mr. Tanna, Mehul Girishbhai	Co-chair	Present	
4	Mr. Shum, Stephen Wan Hang	Hon. Secretary	Present	
5	Mr. Ng, Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Mah, Audrey Kwai Yee	Hon. Member		AWA
7	Ms. Chang, Shing Woon (Moonie)	Parent Member	Present	
8	Ms. Selarka, Karishma Viral	Parent Member		AWA
9	Ms. Wang, He (Irene)	Parent Member	Present	
10	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
11	Ms. Dhillon, Jacqueline Karen	Parent Member	Present	
12	Ms. Bannerji, Devina	Parent Member	Present	
13	Mr. Hollis, Anthony Craig	Parent Member		AWA
15	Ms. Ventura, Concettina	Teaching Staff Member	Present	
16	Ms. Wong, Sandy	RAPT Administrator	Present	

## Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting	The minutes was confirmed.	Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> <li>1. The Fun Day took place successfully on 3<sup>rd</sup> December, with support from teachers, staff, parents and students.</li> <li>2. There will be a thank you lunch on 16<sup>th</sup> December on 5/F.</li> </ol>		Mehul Tanna & Jerry Siu
3	Treasurer's report	<ol style="list-style-type: none"> <li>1. There is a balance of around HKD1.2Million after banking in case received on the Fun Day. There will be another amount of around HKD255,000 from the Fun Day. There will be an income of around 440k from RAPT fees.</li> <li>2. There will be a balance of around HKD1.9Million. It was suggested that part of the money can be put in fixed deposit. More information would be sought for approval from the Committee.</li> </ol>		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> <li>1. The Fun Day was a great success bringing laughter and fun to the RCHK community.</li> <li>2. Many teachers are traveling home first time after the pandemic for the holiday.</li> <li>3. There will be a school concert on 13<sup>th</sup> December.</li> <li>4. The school will interview candidates for the the position of Vice Principal for Learning Technologies, and Jerry and Mehul will be representing RAPT.</li> </ol>		Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> <li>1. Co-chairs expressed gratitude to Sandy for her hard work for the College Fun Day.</li> </ol>		Sandy Wong

6	Activities report	1. There was a Thank You Coffee morning and a successful mini-bazaar on 9 <sup>th</sup> December.		Jerry Siu
7	Funding Request	<p>1. Innofair 2023: Students organize the Innofair every year. It started as a school-based project and became an ESF-wide event. This year, the students are asking for HKD7,300 which is larger than the requested amount last year because there is an expense for food and an increased budget for gifts this year. Members would like to know the number of guests/professors to estimate whether budget for gifts would be too high or too low.</p> <p>2. RCHK Dance Team: The activity is launched by two students, with the potential to grow to a large club at RCHK. The requested amount is HKD5,000. Members ask about dates of events the students plan to perform in. Members also question whether similar amount of funding would be needed to purchase new costumes.</p>	<p>More information is requested.</p> <p>Half of the requested amount is approved to support the Christmas Assembly and CNY Assembly. More information is will be sought for other events.</p>	All
8	AOB	1. Co-chairs thank every committee member for the hard work and wish everyone a Merry Christmas and a Happy Holiday!		Mehul Tanna & Jerry Siu