

Minutes of 2nd RCHK Council Meeting (hybrid) 2022/ 2023

4 pm on Thursday 24th November 2022

Present:

Chairman	Lisa Lau (LL)
Principal (ex-officio)	Harry Brown (HB)
CEO's nominated representative	Charles Caldwell (CBDC)
Community Representative	Gideon Ho (GH)
Community Representative	Peter Pang (PP)
Parent Representative	Jerry Siu (JS)
Parent Representative	Mehul Tanna (MT)
Staff Representative	Tracy Wnek (TW)
Staff Representative	Anney Chan (ASC)
Secretary	Alice Har (ALH)

Absent with Apologies:

CEO (ex-officio)	Belinda Greer
Parent Representative	Irene Wang (IW)
Community Representative	Edward Tang (ET)
Staff Representative	Sinita Pandya (SP)

In attendance:

Business Manager	Samuel Hureau (SH)
Acting Head Of Secondary	Geoff Wheeler (GW)
Acting VP Secondary	Rhys Thomas (RT)

1. Welcome and Introduction

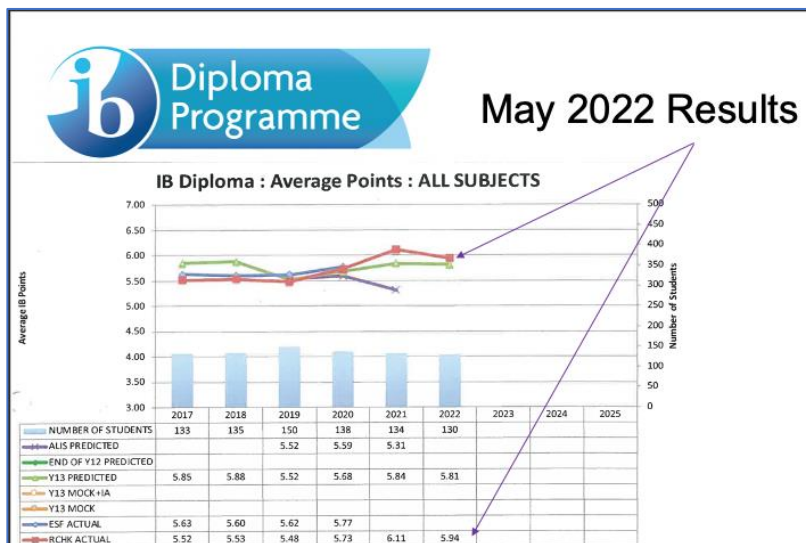
1.1 LL welcomed all council members to the meeting. HB introduced PP and JS. JS is representing parents and he is one of the co-chairs in RAPT this year.

1.2 Follow-up on the IB Self-Study process (JD)

JD followed up on his presentation in the last council meeting. Part of the IB requirements is that the school council needs to sign a document called "Statement of Acceptance". JD checked with council members to see if they had any questions about the two documents - "Rules for IB World Schools" and "Rules for use of IB Intellectual Property" which he emailed to members before this meeting. He also pointed out the six important documents mentioned under article 2.1 on page.1 of Rules for IB World Schools, which he will share them with members in the coming meetings.

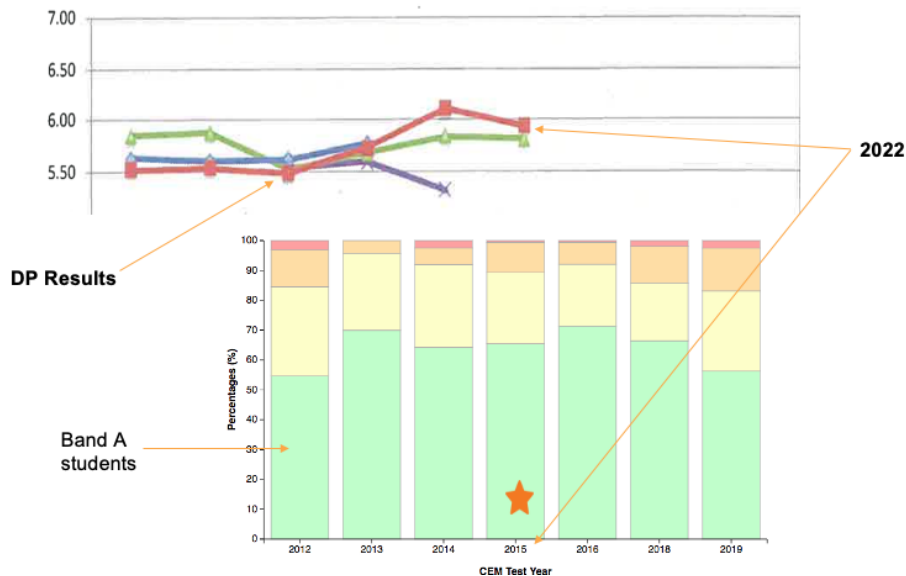
1.3 DP exam results for the Class of 2022 (RT)

1.3.1 DP exam results (2022):



	RCHK 2017	RCHK 2018	RCHK 2019	RCHK 2020	RCHK 2021	RCHK 2022	2022 vs 2021	2020 ESF
Number of students entered for the full IB Diploma	135	133	137	127	129	126	-3	948
Number of students entered for IB CP (including Bilingual)	0	1	8	3	5	4	-1	31
% of students awarded the IB Diploma (including Bilingual)	99.3%	98.5%	94.9%	100.0%	100.0%	100.0%	0.0%	99.7%
Number of students awarded a Bilingual Diploma	57	53	42	47	36	25	-11	128
% of all Diploma Students awarded the Bilingual Diploma	42.2%	39.8%	30.7%	37.0%	27.9%	19.8%	-8.1%	13.5%
Mean points score for those entered for full IB Diploma	35.0	35.2	34.8	36.6	38.8	38.0	-0.8	36.9
% of students achieving 30+ IB Diploma points	87.4%	85.0%	85.4%	91.3%	96.1%	92.9%	-3.3%	93.8%
% of students achieving 35+ IB Diploma points	54.1%	63.2%	51.8%	65.4%	81.4%	75.4%	-6.0%	70.3%
% of students achieving 40+ IB Diploma points	17.0%	22.6%	17.5%	35.4%	50.4%	46.0%	-4.4%	33.1%
Mean grade for all subjects	5.50	5.54	5.44	5.72	6.11	5.94	-0.17	5.77
Mean Core Points (for Extended Essay and TOK)	1.97	1.94	1.88	2.09	2.07	2.17	0.1	2.03

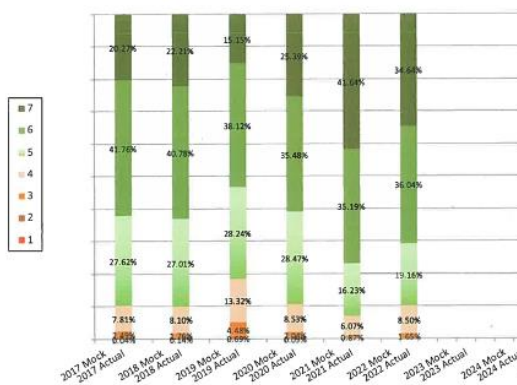
- Some of the DP results in 2022 weren't as high as the previous record year in 2021 while others remained the same or posted modest improvements such as in the CORE.
- May 2022 followed the 'adapted assessment model of coursework and examinations'. This was put in place for May 2021, following the awarding of marks based on PGs and internal assessments only in May 2020.
- The IB, adjusted 'grade boundaries to reduce the impact of COVID-19 related school closures and disruption on student learning'.
- The grading standard applied to the exam route and the non-exam contingency was between that of May 2019 and May 2021*.
- Hong Kong schools were 'online' from mid-January to the end of March 2022.
- As in May 2021, internal assessments were all sent off for external marking – i.e. there was no sample sent for moderation.
- Covid had a large impact on the last two cohorts.
- Programme mitigations - May & November 2021 and 2022 examination sessions were modified.
- ALIS testing is required before entering DP program, which is not done in 2020, due to school closure in August & Sept.
- University predictions are very accurate, matching the actual results.



- Although CEM test (taken before starting year 7) results showed that 2014 and 2015 had fewer band A students, these two cohorts' DP results were above the prediction. This indicated the IB's model had pushed up the grade.



IB Diploma : % Points Distribution: ALL SUBJECTS



- In 2022, it appeared that results have fallen. However, compared with 2017-2019 – lower scores align
- The proportion of 7s is still higher than 2017-2020 and 6s is higher than 2020 & 2021



May 2022 Group Statistics

	RCHK 2017	RCHK 2018	RCHK 2019	RCHK 2020	RCHK 2021	RCHK 2022	2022 vs 2021
Mean grade for all subjects	5.49	5.54	5.44	5.73	6.11	5.94	-0.17
Mean grade: Group 1 - Language A	5.51	5.52	5.64	5.83	5.96	5.91	-0.05
Mean grade: Group 2 - Second Language	6.03	5.86	5.69	5.96	5.91	5.98	0.07
Mean grade: Group 3 - Individuals and Societies	5.76	5.66	5.58	5.76	6.31	6.09	-0.22
Mean grade: Group 4 - Experimental Sciences	5.17	5.35	5.23	5.42	6.10	5.97	-0.13
Mean grade: Group 5 - Mathematics and Computer Science	5.14	5.45	5.13	5.69	6.15	5.87	-0.28
Mean grade: Group 6 - The Arts	5.94	5.41	5.39	6.00	6.22	5.51	-0.71
Mean Core Points (for Extended Essay and TOK)	1.97	1.94	1.88	2.09	2.07	2.17	0.10

- The Arts was affected by the culmination of online learning over 3 years, the key skills for students were underdeveloped. It was extremely hard to teach online & individual. Some theatre pieces were recorded at home (equipment, resources, and facilities are more professional in school than at home.)
- Mean Core Points for Extended Essay and TOK has gone up 0.1 points which is remarkable. Focus by coordinators with their teams is significant.
- Second language grade is the highest since 2017



May 2022 Statistics

School CP statistics	
Number of CP candidates:	4
Highest reflective project mark (out of 36):	27
Average reflective project mark:	26
Average grade obtained by candidates who achieved the CP:	5.5
SCAD GPA averages	3.8
SUMAS Business & Sustainability GPA	3

- CP - candidates were 5, one student redid Yr13, hence 4 completed. The expansion of programme is secure. 8 in Yr12
- Average Reflective Project scores are indicative of the candidates' strong independent research skills and this component is given equal weighting to the DP Extended Essay by UCAS.
- SCAD grade point average is also extremely impressive, given that these courses equate to first-year university courses in their level of challenge and credit. This is marked out of 4 so is again reflective of the caliber of students we have in this area.

1.3.2 **Highlight information:**

- May 2022 – Global Politics 1st cohort of examination, 8 students sat it. The average grade is 6. 3 students got 7 and 3 students got 6. 15 students in the current Y13 cohort and 16 students in the current Y12 cohort.
- 4 students did retake in Nov 2022 (10 subjects, 18 papers). Results out on 2 Jan 23.

1.3.3 **May 2023 expectations:**

- Results - aim for 100%
- Grades attained low (Subject grade boundaries moved, i.e. IB exams canceled worldwide in 2020 due to Covid)
- For schools where exams take place as usual, the Assessment team will select an Internal Assessments (IA) sample and then moderate it.

- For schools and individual students who are unable to take exams (NECM) then we will request and mark their IA individually (and separately to any moderation for the school). This is so there has been a review of at least one piece of work from the student to base a final grade on.

1.3.4 **Future focus:**

- Transition back to full assessment mode for May 2023
- Full mock exams taking place over 8/9 days in January
- SSLT has met with HODs to discuss – “What support do you need for the move back to a full assessment in May 2023?”
- Continued focus on standardizing IAs/IOs/Exhibition (a ‘controllable’ aspect of assessment); CPD for Sciences as new curriculums start August 23
- Visual Arts & Performing Arts had students in over Emb@RC week; breaks, lunchtimes – stay in school
- Continue to work closely with Y11s on course selection (i.e. language selection, SSST provision, suitable Math choices)

Looking forward – August 2023:

- Food Science – school based IB curriculum – piloted by Sha Tin college and Island School – begun in Yr12 (1st exams 2024)
- 5 students so far and testament to the facilities put in place on the 4th floor.
- Potential for two Global Politics classes

2. Confirmation of minutes of last meeting

2.1 The minutes were confirmed and approved without amendment.

3. Matter arising (CBDC)

3.1 RCHK School Council Self-Evaluation (21/22)

HB went through the feedback of the self-evaluation (i.e. HR and IB 5-year review). The self-evaluation summary was shared in the last meeting. Overall self-evaluation is positive.

4. Principal’s Report (HB)

4.1 991 in the Primary School and 1083 in the Secondary School = **2074** students College-wide.

4.2 We are preparing to farewell seven teachers (two in Primary; five in Secondary) at the end of Term 1. Their successors have been hired and will be ready to begin in January 2023.

4.3 Starting 2023, teachers who decide to leave ESF in August will need to submit resignation letter by 30 September and of that school year.

4.4 The teacher resignation deadline for school year 2023-24 is on Friday, 16 December. At present, we have six teachers (four in Primary; two in Secondary) along with the Vice-

Principal for Learning Technologies, Ania Zielinska, who will be leaving in June 2023. Many of those new teachers have already been recruited.

4.5 As with all Vice-Principal and Head of School interviews, a parent from the College Council is invited to join the selection team. The interviews will take place in December in the anticipation of making an offer before the winter holidays.

4.6 School/Parent/Communities Activities:

4.6.1 RAPT-sponsored Family Fun Day – 03 December.

4.6.2 School theatre production – 07-09 December.

4.6.3 Winter music concert – 13 December.

5 Business Manager's Report (SH)

5.1 FINAL P&L FOR 2021/2022:

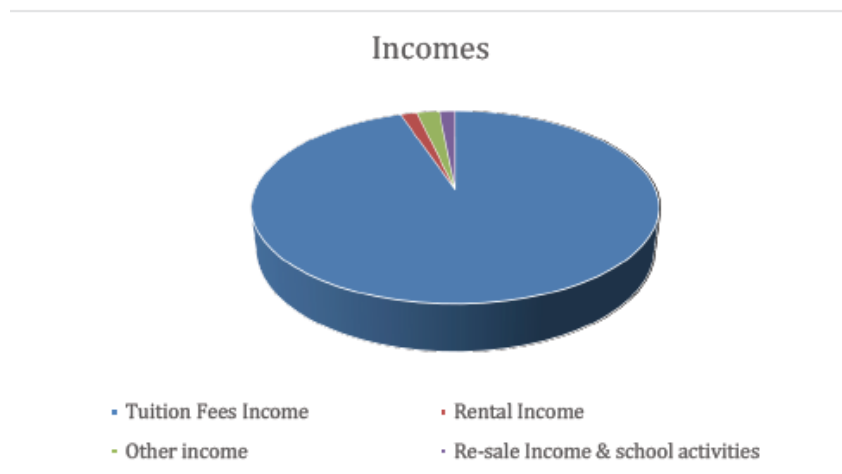
5.1.1 Final operational surplus of + 10.4 MKHD

- Incomes inflow was maintained
- Expenses slowed down due to lockdowns

5.1.2 Tuition fee incomes are in line with the budget

- The ESF grant of 1,600 HKD per student in June 2022 (total cost of 2.7 MHKD) was covered by the August apportionment (2.1 MHKD)
- RCHK has maintained a good enrolment number throughout most of the year (budget: 2,074 students)

5.1.3 The loss of rental income during a couple of months where compensated by substantial revenues during summer rentals.



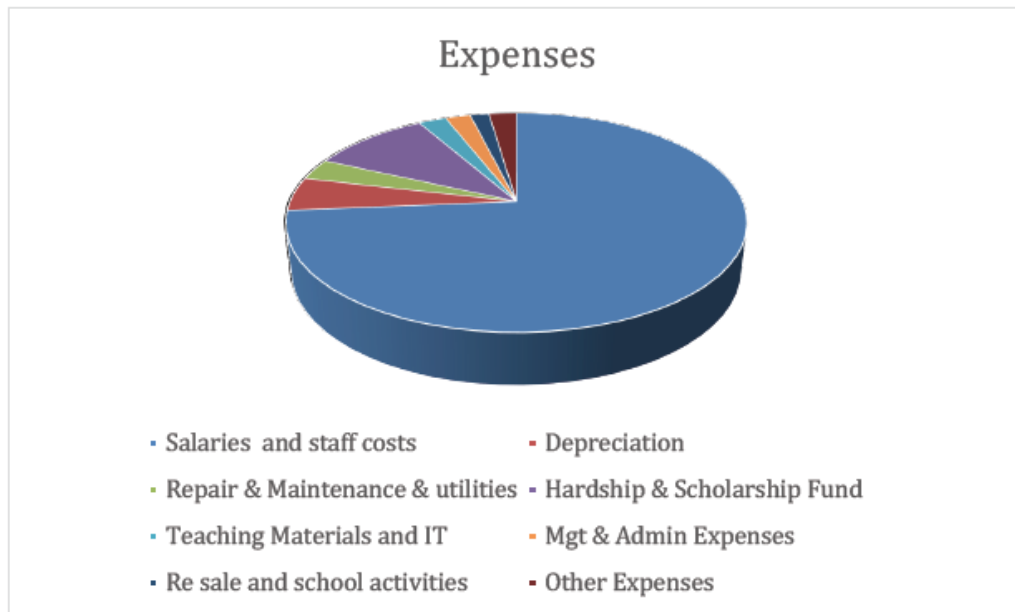
5.1.4 Staff expenditures (70% of the expenses) are showing significant surplus

- Hong Kong government subvention of 6,12 MHKD
- Savings from Supply costs and outsourced staff

5.1.5 Major savings on some accounts due to distance learning and lockdowns periods (teaching materials, training, maintenance)

5.1.6 Items to note:

- Finance Charge rise due to the use of PayPal
- IT expenses overspending actually compensated by savings on IT capitals expenses



5.1.7 Nomination Rights and Non-Refundable Building Levy are still very solid this year

- NMR: 16,95 MHKD (12,70 MHKD the previous year)
- NBL: 14.010 MHKD (13,599 MHKD the previous year)

5.1.8 Scholarship fund is also showing a healthy model

- ⇒ September 2021: 5.859 MHKD
- ⇒ Addition 2020/2021: 30.446 MHKD
- ⇒ Minus Scholarships: 20.091 MHKD
- ⇒ Minus Hardship: 2.24 MHKD (4.39MHKD last year and 3.62 MHKD the previous year)
- ⇒ Minus Salaries/others: 6.52 MHKD
- ⇒ September 2022: 7.454 MHKD

5.2 P&L 2022/2023:

5.2.1 As of today, enrollment is 2.074 students (budget was made with 2.084 students)

5.2.2 September and October Payroll were showing figures in line with the budgeted amount

- 5.2.3 As of today, we've received 56 NMR applications (39 last year, 40 the year before)
- 5.2.4 Y1 applications for 2023/2024: 1st choice RC: 319 (264 last year and 314 the year before) => 124 coming from ESF Kindergartens and 195 external

5.3 LIST OF EXTERNAL USERS 2022/2023

- ESL SPORTS (Swimming, Basketball, Gymnastics., Football, Kung-Fu)
- ESL LANGUAGES (English, Spanish, Coding)
- DALI SWIM CLUB (Swimming)
- WIN TIN SWIM CLUB (Swimming)
- RCHK SWIM CLUB (Swimming) – special price (RCHK students-only)
- St GEORGES BADMINTON CLUB (Badminton) *15% off as few players
- HONOR SPORT (Badminton) *10% off as few players
- DREAM SPORTS ACADEMY (Basketball) *10% off as historical partner
- HONG KONG STAR BASKETBALL TRAINING LIMITED (Basketball)
- HONG KONG YOUTH SOCCER ACADEMY (Football)
- ASIA PACIFIC SOCCER (Football)
- ARSENAL SOCCER SCHOOL (Football)
- VICTORY VOLLEYBALL (Volleyball)
- HONG KONG FOOTBALL RUGBY UNION (Rugby)
- JUDY LIU DANCE COMPANY (Dance)
- WORLD ALL STYLES MARTIAL ARTS ASSOCIATION (Karate)
- BABEL FILMING – China windwall (Filming)
- ACTIVE KIDS ACADEMY (Chess)
- STEMEX LEARNING CENTRE (STEM program)
- TWIGA POTTERY (Clay club)
- UTAH LEE (yoga/fitness for staff only – flat fee)
- MELISSA BOOKER (yoga for staff only – flat fee)
- HONG KONG CHURCH OF CHRIST (Sunday mass)
- PERRY GE (Debate club) – Free for Term 1 to promote the activity
- THE HONG KONG INSTITUTE OF SURVEYORS (Internal club to the company)

5.4 CAPITAL EXPENDITURES 2022/2023:

5.4.1 Swimming pool sound baffles / acoustic ceiling (Christmas 2022)

- Replacement of the current sound baffles
- Budget: 1.2 MHKD
- Contract awarded to SUNHING for 1,031,000 HKD

5.4.2 Oil Free Chillers (Christmas 2022)

- Change of PAC chillers (15 years old)
- Project led by ESF FDD
- Budget update after tender: 5.263 MHKD

- ⇒ Building works: 4,530,000 HKD (Jardines Engineering Corporation – JEC)
- ⇒ 10% contingency: 453,000 HKD
- ⇒ Consultancy fee: 280,000 HKD (Egis M&E Ltd)

5.4.3 Toilets refurbishment (3rd phase – summer 2023)

- Toilets Secondary building 4, 5 and 6/F
Cafeteria G/F and 1/F
- Estimated budget: 6 MHKD

LIST OF EXPENSES ABOVE 200,000 HKD APPROVED SINCE LAST COUNCIL

None

6. Committee Reports

6.1 None

7. ESF School Council Report (CBDC)

7.1 CBDC reminded the school council about ESF Vision – “For every student to be the best that they can be.” and Mission – “to inspire creativity and nurture global citizens and leaders of the future.” He also elaborated the ESF 4 keys strategic objective.

7.2 Resignation rate return to normal. (as of Sept, 49 resignations received) HR will have a clearer picture at the end of September as teachers would need to resign by 30 September for the end of the school year. CBDC explained the contractual changes for teachers, which was announced in ESF Newsletter issued on 15 Nov 2022.

7.3 Student enrolment rate ESF schools 99.4%, PIS 101.3 % , Kindergarten 98%. , enrolment number is strong.

7.4 School Council Governance Training will be taken place sometime by the end of the school year. (Post-meeting note: Niamh Mckeague will present in the coming meeting on 2nd Feb 23 for the training)

8. AOB

For safety reason, ESF is planning for checking and repairing windows across all ESF schools. The amount of cost for our school is around HKD480,000.

9. Date of Next meeting

2 Feb 2023

(Meeting adjourned at 5:20 p.m.)