



Minutes of the Committee Meeting

Held at 6:30 pm on 19 September 2022

Boardroom, AB501 Administration Office, Renaissance College

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio		AWA
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Selarka, Karishma Viral	Parent Member		AWA
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
10	Ms. Dhillon Jacqueline Karen	Parent Member	Present	
11	Ms. Bannerji, Devina	Parent Member	Present	
12	Ms. Helena Chan Ming Tak	Parent Member	Present	
13	Mr. Anthony Craig Hollis	Parent Member	Present	
15	Ms. Ventura Concettina	Teaching Staff Member		AWA
16	Ms. Sandy Wong	RAPT Administrator	Present	
17	Mr. Jason Doucette	Acting Head of Primary	Present	
18	Mr. Geoff Wheeler	Acting Head of Secondary	Present	

### Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> <li>1. Annual General Meeting is scheduled for 10 October via Zoom.</li> <li>2. The Extraordinary General Meeting to elect new RAPT committee will be held on 1 November.</li> <li>3. Fun Day will be held on 3 December with the theme "Color the Future".</li> </ol>		Audrey Mah & Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> <li>1. The ending balance in August is around HK\$1.2 million.</li> <li>2. Audit is on track.</li> </ol>		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> <li>1. The welcome back to school activity for teachers was successfully held at the Kerry Hotel Dockyard. A similar event will be held for Christmas.</li> <li>2. Primary Parent University was held successfully on 15 September, with very positive feedback.</li> <li>3. Re-introduce Class Parents programme in Primary. After all Class Parents have been confirmed, school will host an information session, and will invite RAPT team to join.</li> <li>4. Y11 Options Evening for Y11 Parents will be held on 6 October from 5:30pm to 8:15pm.</li> <li>5. WOW Working Experience week will be arranged from 7 to 11 November.</li> <li>6. Year 7-10 will go to camps this year, but cannot stay overnight due to the pandemic.</li> </ol>		Dr. Harry Brown

5	Administrator report	<ol style="list-style-type: none"> <li>1. Sandy has informed the school that as of 13 September, 1609 families are required to pay the RAPT fee this year.</li> <li>2. The RAPT fee remains at HK\$275 per family.</li> </ol>		Sandy Wong
6	Activities report	<ol style="list-style-type: none"> <li>1. The second-hand uniform sale on 6 and 7 September raised HK\$18,610.</li> <li>2. The first Coffee Morning session will be held on 21 September from 8:30am to 9:30am. The aim is to let parents meet the school management team.</li> </ol>		<p>Moonie Chang</p> <p>Irene Wang</p>
7	Funding Request	<ol style="list-style-type: none"> <li>1. UCG to spread positivity.</li> </ol>	Not approved	All
9	AOB	<ol style="list-style-type: none"> <li>1. Students who meet the new vaccination requirements from EDB can attend swimming classes.</li> <li>2. Mr. Wheeler shared that there are plans to refurbish the studying area on the third floor of the Secondary School building. This project may be sponsored by the RAPT team.</li> </ol>		All