



Minutes of the Committee Meeting

Held at 6:30 pm on 13 June 2022

Zoom meeting

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Selarka, Karishma Viral	Parent Member		AWA
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
10	Ms. Dhillon Jacqueline Karen	Parent Member	Present	
11	Ms. Bannerji, Devina	Parent Member	Present	
12	Ms. Helena Chan Ming Tak	Parent Member	Present	
13	Mr. Anthony Craig Hollis	Parent Member	Present	
14	Ms. Richter Kelly Rae Marie	Teaching Staff Member	Present	
15	Ms. Ventura Concettina	Teaching Staff Member	Present	
16	Ms. Sandy Wong	RAPT Administrator	Present	

## Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> <li>1. Next RAPT AGM will be rescheduled to 26 Oct 2022 from 31 Oct 2022.</li> <li>2. Positive feedback from parents and students is received regarding the appointment of Mr. Geoff Wheeler as Acting Head of Secondary for next school year.</li> </ol>		Audrey Mah & Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> <li>1. Around 439K were paid out in June, and the current balance is around HK\$1.2 million.</li> </ol>		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> <li>1. Busy celebration month for Y13 prom, three sessions of Y6 Celebration Assembly, Y11 MYP Graduation and Y11 prom.</li> <li>2. Ideally, Chartwells could resume serving lunch for Y1-3 in the next school year, but it would depend on the social distancing rules and EDB guidelines.</li> <li>3. Scholarship Award Ceremony will take place on 21 June.</li> <li>4. The last day of school for this academic year will be 24 June, and students will be dismissed at noon.</li> <li>5. Mr. Rhys Thomas has been appointed as Acting Vice-Principal for DP/CP, starting from August 2022 while Ms. Jess Davey-Peel is on maternity leave.</li> <li>6. Dr. Brown will work on the replacement of the RAPT Teaching Staff Member for Ms. Richter's current role.</li> </ol>		Dr. Harry Brown

5	Administrator report	<ol style="list-style-type: none"> <li>3 families' outstanding RAPT fee had been received, and the remaining one had already graduated.</li> <li>Bear Sales did well, with around HK\$3,000.</li> <li>There is not much remaining stock of school bears, additional bears need to be ordered from supplier</li> </ol>		Sandy Wong  Tracy Tsui
6	Activities report	<ol style="list-style-type: none"> <li>Welcome Back BBQ is scheduled for 26 August, but it is subject to social distancing restriction. Chartwells advised that 2 weeks' time is needed in advance for preparation. Dr. Brown will get back to Chartwells in the beginning of August.</li> </ol>		Audrey Mah & Mehul Tanna
7	Second-hand uniform sale	<ol style="list-style-type: none"> <li>The next second-hand uniform sale will take place during the first week of September 2022.</li> </ol>		Moonie Chang
8	Funding request	<ol style="list-style-type: none"> <li>Jie Jie Day for 2022-23 school year.</li> <li>Minecraft project – Minecraft server plan.</li> </ol>	Approved  Approved	All
9	AOB	Nil		All