



Minutes of the Committee Meeting

Held at 6:30 pm on 16 May 2022

Zoom meeting

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair		AWA
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Selarka, Karishma Viral	Parent Member		AWA
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
10	Ms. Dhillon Jacqueline Karen	Parent Member	Present	
11	Ms. Bannerji, Devina	Parent Member		AWA
12	Ms. Helena Chan Ming Tak	Parent Member		AWA
13	Mr. Anthony Craig Hollis	Parent Member	Present	
14	Ms. Richter Kelly Rae Marie	Teaching Staff Member		AWA
15	Ms. Ventura Concettina	Teaching Staff Member	Present	
16	Ms. Sandy Wong	RAPT Administrator	Present	

Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> 1. Joyful Fruit Month was successfully held. 2. Coffee Morning will be postponed to 20 May due to Red Rainstorm Signal. 		Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> 1. The current balance is still around HK\$1.7 million. 2. Continue to wrap up the Finance Book for coming audit. 3. Applied ESS before deadline. 		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> 1. No positive Covid case was reported so far since school resumed from 19 April. 2. Y13 exams were held without a hitch even with an unexpected fire drill and Red Rainstorm Signal. 3. Y11 exams will be arranged in classrooms. 4. Y13 graduation will be held at PAC, allowing parents to join. 5. 24 June will be the last day of school in this academic year, and dismissal will be at noon. 		Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> 1. Presented the proposed RAPT Calendar of 2022/23 draft. 2. RAPT AGM is scheduled on 31 October. Will reconsider the date since Halloween is on the same day. 3. Four families have yet to pay the RAPT fee. Sandy has already sent a reminder email, and will call them to follow up. 		Sandy Wong
6	Funding Request	<ol style="list-style-type: none"> 1. Received a funding request about mask manufacturing for self-sustaining elderly group, Sandy will contact the students. 		Sandy Wong

7	Second-hand uniform sale	<ol style="list-style-type: none"> 1. Two sessions of second-hand uniform sale on 10-11 May bring about around HK\$6,000 sales in total. 2. Suggested to arrange another second-hand uniform sale in September 2022. 		Moonie Chang
8	Joyful Fruit Month	<ol style="list-style-type: none"> 1. On-campus JFM-themed events were held on 4 May with good number of participants. 2. Thank you for the support and participation from Dr. Brown and the leadership team. 3. Good feedback on smoothie bike with support from Chartwells. 4. JFM competition ended on 13 May, result will be announced in the week of 23 May. 		Tracy Tsui
9	Coffee Morning	<ol style="list-style-type: none"> 1. Primary Chinese Curriculum workshop will be postponed to 20 May via Zoom, due to Red Rainstorm Signal. 2. Irene forwarded parents' questions to Ms. Jenny Chen for preparation. 		Irene Wang
10	AOB	<ol style="list-style-type: none"> 1. Next meeting is scheduled on 13 June, 2022. 		All