



Minutes of the Committee Meeting

Held at 6:30 pm on 17th January 2022

Zoom meeting

Committee

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member	Present	
7	Ms. Selarka, Karishma Viral	Parent Member		AWA
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
10	Ms. Dhillon Jacqueline Karen	Parent Member	Present	
11	Ms. Bannerji, Devina	Parent Member	Present	
12	Ms. Helena Chan Ming Tak	Parent Member		AWA
13	Mr. Anthony Craig Hollis	Parent Member	Present	
14	Ms. Richter Kelly Rae Marie	Teaching Staff Member		AWA
15	Ms. Ventura Concettina	Teaching Staff Member	Present	
16	Ms. Virginia, Zeng	RAPT Administrator		AWA

Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	ALL
2	Co-chairperson's report	<ol style="list-style-type: none"> 1. Co-chairs shared updates on some of the approved funding requests, such as urban farming and solar panels. 2. "Thank you" Christmas Lunch is organized before the Christmas break. 3. According to a parent, there is a half-eaten pizza in one lunch box provided by the cafeteria. The RAPT team have reported the case to Chartwells. 4. Some Year 1 parents thought that the Zoom lessons were too short and raised questions about it. Dr. Brown understood the concern and explained that it is a bit challenging for young students to stay focus during long Zoom session; some rest will allow Primary students to focus better during distance learning. 		Audrey Mah & Mehul Tanna
3	Treasurer's report	<ol style="list-style-type: none"> 1. The bank balance at the time of the bank statement received on 21 December is about HK\$1.4m, which we have committed to donating to the school for the playground floor and biodigester. 2. The total income received from the Fun Day and Christmas Bazaar was about HK\$160k. 3. Cedric has yet to have access for the bank account. Co-chairs had already been to HSBC last week to work on the bank role signatures and access rights for the bank accounts. 		Cedric Ng

4	Principal's report	<ol style="list-style-type: none"> 1. Based on last statement from the EDB, there's no plan to extend distance learning for Secondary. The school will continue to monitor and see if there are any new guidelines provided by EDB. The school is aware that it is important for Year 13 students to have their mock exams, and it is hoped that all students can resume to face-to-face learning on 7 February. 2. EDB requested the school to provide vaccination record of Secondary students. The government will make vaccination available to school after the Chinese New Year break, given that children aged 5 or above are eligible to have the Sinovac vaccine. 3. Dr. Brown is aware of the concern that there are more resignations from teachers in recent months. He shared that since international schools in Asia offer relatively better package, there are still great teachers looking for opportunities in HK. Therefore, the school is confident that vacancies can be filled out without compromising teaching quality. 		Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> 1. Moonie and the team helped with sorting out the second-hand uniforms. It is now more organized and the team is confident about the next second-hand uniform sale. 		Virginia Zeng
6	Coffee Morning	<ol style="list-style-type: none"> 1. Since Chinese teachers are busy with zoom arrangements for Primary, the Coffee Morning session about Primary Chinese 		Irene Wang

		<p>curriculum planned in January will be postponed to March.</p> <p>2. It is agreed that the next Coffee Morning will be in February. Irene proposed to have topics related to Further Education of the IB curriculum, and she will take it offline with the school to confirm the topics.</p>		
7	Funding Request	<p>1. Funding request for Calming Space outside the Year 1 Hub is put on hold. RAPT team will have another meeting with Stephanie and Jason to further discuss the proposal.</p>	Pending for further evaluation	
8	Activities Report	Nil		
9	AOB	<p>1. Vote to add Jerry's signature to the RAPT bank account at HSBC.</p> <p>2. Next meeting will be scheduled on 21 February, 2022.</p>	Approved	All