



Minutes of the Committee Meeting

Held at 6:30 pm on 15<sup>th</sup> November 2021

Boardroom, 5<sup>th</sup> floor Renaissance College

**Committee**

#	Name	Position	Present	AWA
1	Dr. Brown Jr., Harry Thomas	Ex-officio	Present	
2	Ms Mah, Audrey Kwai Yee	Co-chair	Present	
3	Mr. Tanna Mehul Girishbhai	Co-chair	Present	
4	Mr. Siu Kwan Shing (Jerry)	Hon. Secretary	Present	
5	Mr. Ng Chung Him Cedric	Hon. Treasurer	Present	
6	Ms. Chang Shing Woon (Moonie)	Hon. Member		AWA
7	Ms. Selarka, Karishma Viral	Parent Member	Present	
8	Ms. He Wang (Irene)	Parent Member	Present	
9	Ms. Tsui, Wai Sze (Tracy)	Parent Member	Present	
10	Ms. Dhillon Jacqueline Karen	Parent Member		AWA
11	Ms. Bannerji, Devina	Parent Member	Present	
12	Ms. Helena Chan Ming Tak	Parent Member	Present	
13	Mr. Anthony Craig Hollis	Parent Member		AWA
14	Ms. Richter Kelly Rae Marie	Teaching Staff Member		AWA
15	Ms. Ventura Concettina	Teaching Staff Member	Present	
16	Ms. Virginia, Zeng	RAPT Administrator		AWA

## Minutes

#	Agenda Item	Discussion	Action/Decision	Responsible
1	Confirmation of Minutes of the last meeting		Confirmed	Jerry Siu
2	Co-chairperson's report	1. Co-chairs welcomed and introduced new committee members.		Audrey Mah & Mehul Tanna
3	Treasurer's report	1. Cedric will meet with Phoebe for the handover.		Cedric Ng
4	Principal's report	<ol style="list-style-type: none"> <li>1. Year 4 and 5 students just had their day camps in the past two weeks and Year 6 students are going to have their day camp in the next week.</li> <li>2. CAS week for Year 12 is on the week of 22 November, 2021.</li> <li>3. Jie Jie Day is to be held on 10 December, 2021.</li> <li>4. The school is adjusting the 2021-22 calendar to extend summer holiday from six to eight weeks and shorten Christmas holiday from three to two weeks.</li> </ol>		Dr. Harry Brown
5	Administrator report	<ol style="list-style-type: none"> <li>1. Second-hand uniform sale is successfully held on 9-10 November, 2021 and raised HK\$20320 in total.</li> <li>2. RAPT fee is still coming in.</li> </ol>		Virginia Zeng
6	Fun Day	<ol style="list-style-type: none"> <li>1. Chartwells will provide foodservice.</li> <li>2. Table arrangement is settled.</li> <li>3. Volunteers are recruited. The RAPT team will continue to encourage more parents to be volunteers.</li> <li>4. Fun Day T-shirts are planned to be sold one week before the event.</li> </ol>		RAPT Committee

7	Christmas Bazaar	<ol style="list-style-type: none"> <li>1. Since Jie Jie Day will be held on 10 December, 2021, Christmas Bazaar and Fun Day this year will take place on the same day.</li> </ol>	RAPT Committee	
8	Coffee Morning	<ol style="list-style-type: none"> <li>1. Irene takes up the role to organize Coffee Morning.</li> <li>2. The upcoming Coffee Morning will be on 9 December, 2021.</li> <li>3. Irene and the team could discuss with Samuel about how to organize the next Coffee Morning.</li> <li>4. One idea is to have CPR Training Day for parents.</li> <li>5. Irene suggested that the school organize a workshop to explain the IB curriculum in RCHK.</li> <li>6. The topic about Chinese could be covered like in the previous years.</li> </ol>	Irene Wang	
9	Funding Request	<ol style="list-style-type: none"> <li>1. Approved funding support for Jie Jie Day (HK\$5000) going towards goodie bags and materials.</li> <li>2. Approved funding support for ESF Innovation Fair 2021 (\$3745).</li> <li>3. Approved funding support for Urban Farming Club (\$2000).</li> </ol>	<p>Approved</p> <p>Approved</p> <p>Approved</p>	
10	Activities Report	Nil		
11	AOB	<ol style="list-style-type: none"> <li>1. Nominations open for one parent member of the College Council. The term of office of College Council members is three years. A notice will be sent out shortly.</li> <li>2. Next meeting is scheduled on 13 December, 2021.</li> </ol>		