

Minutes of 3rd RCHK Council Meeting 2017 / 2018
11 am on Thursday 1st February 2018

Present:

Chairman	Anne Choi (AC)
Principal	Harry Brown (HB)
ESF Representative	Kirsty de Wilde (KdW)
Community Representative	Yat Kin Sin (YK)
Community Representative	Rebecca Chan (RC)
Community Representative	Edward Tang (ET)
Parent Representative	Yvonne Tse (YT)
Parent Representative	Eric Wong (EW)
Parent Representative	Jack Ng (JN)
Staff Representative	Sameera Ahmad (SA)
Staff Representative	Catherine Broome (CB)
Staff Representative	Katherine Evans (KE)
Secretary	Lucia Lam (LL)

Apologies:

In attendance:

Business Manager	Samuel Hureau (SH)
Head of Primary	Jamie Schmitz (JS)
Vice Principal – Primary	Jason Doucette (JD)

1 Welcome

AC welcomed everyone to the meeting, after the Opening Ceremony of Specialist Centre (SPC) earlier in the morning.

2 Minutes of Last Meeting

The minutes were confirmed and approved.

3 Matters Arising

3.1 MYP 2015 results – HB had circulated by email KdW's report on apparent discrepancy of 2015 data.

4 Primary Block Extension Update

The college is now waiting for final approval from the Government, for the rooftop's occupancy, expected later in February 2018. (Note after meeting: OP granted on the 28th of February 2018)

5 Principal's Report

JD presented results from the standardized assessment in the primary school (PIPS). College students are doing well, results were in line with other ESF primary schools. (JD's powerpoint attached).

HB spoke to his report previously circulated.

On staffing, HB reported that there will be 23 leavers, 12 primary and 11 secondary, including 3 promotions to overseas schools, 4 vacancies remain to be filled.

HB proposed and Council approved an additional FE counsellor, bringing the team up to 3 to serve over 300 IBDP students.

The next CIS/WASC/IB visit will be in September 2018.

JD briefed Council on the CIS/WASC/IB evaluation visit and conducted a survey of council members' involvement as the college's governing body, which is part of the evidence required by the external evaluation team. He will circulate more information to Council members prior to the next meeting.

Business Manager's report – SH spoke to his report previously circulated.

- the next Finance committee meeting will be held at ESF Centre before the next Council meeting on 22 March.

- ESF has given the green light to review the outsourced cleaning service now costing \$2.8M, with 11 daytime and 11 night time cleaners deployed. It is proposed that it would be more economical as well as fair, to directly employ the 11 daytime cleaners as RCHK staff. The cleaners would have better salary & conditions and work better with a greater sense of belonging to the college. The estimated cost of directly employing the 11 cleaners was 2.7M. AC commented that this could proceed provided the College can manage the additional staff. SH assured Council that the HR manager and Facilities Manager can manage this and are keen to support the proposal. (Note after meeting: As it was found that 5 out of 11 of the cleaners are above 60 years old, this project is abandoned.)

6 Committee Reports

None

7 ESF School Council Report

KdW spoke to the latest report which was previously circulated and encouraged Council members to participate in training provided for all ESF School Council members on 26 Feb and 20 March 2018.

8 AOB

none

9 Date of Next Meeting - 22 March 2018

The meeting was adjourned at 1 pm.