

**Minutes of 5<sup>h</sup> RCHK Council Meeting 2015 / 2016**  
**4 pm on Monday 19 May 2016**

**Present:**

Chairman	Anne Choi (AC)
Principal	Harry Brown (HB)
ESF Representative	Belinda Greer (BG)
Parent Representative	Kathleen Ahrens (KA)
Parent Representative	Whyment Lee (WL)
Staff Representative	Lesley Harrison (LH)
Staff Representative	Katherine Evans (KE)
Staff Representative	Concettina Ventura (CV)
Secretary	Lucia Lam (LL)

**Apologies:**

Community Representative	Yat Kin Sin (YK)
Community Representative	Allan Li (AL)
Community Representative	Shirley Ma (SM)
Parent Representative	Jack Ng (JN)

**In attendance:**

Business Manager	Samuel Hureau (SH)
Student Representative	Isabelle Kok (IK)

**1. Welcome**

AC welcomed Council members and new student representatives.

**2. Confirmation of Minutes of Last Meeting**

Para 4 - KA asked for a point of clarification on the phrase “*passed on to the parents*”. AC agreed that the minutes should be amended to “*passed on to the parents of SCAD students.*” The minutes with this amendment were confirmed.

**3. Matters Arising**

- a. Para 3 a – Proposal for additional financing for Primary Block Extension. None were proposed.
- b. Para 6 – Feasibility study report on heating system – SH spoke to his paper. He explained the pros and cons of two types of heaters – the traditional oil based heater versus new technology oil-free chillers. The traditional option (\$6M) meets basic requirements within budget, but is noisy, uses more electricity and not environmentally-friendly. It is also doubtful if the school’s present electricity capacity can support the additional new heaters. The new technology option requires greater initial capital investment (\$9M for 2 oil-free chillers) but are environmentally more friendly and consumes less energy. However, the oil-free

heaters employ a fairly new magnetic technology which does not have a track record which can be relied upon. He proposed a compromise solution of one traditional and one modern system to cover SC and AB, at \$7.5M. Council accepted this proposal.

The swimming pool project is not included and might need an additional \$5M. The Council has decided to postpone any decision to a later date, if any.

- c. Para 9.1 – Council meeting dates – discussed and decided to continue with Thursday meetings.
- d. Para. 9.2 – School Calendar – HB reported. Secondary school is trying to make a better match with FE calendar; not finalized dates yet.

#### 4. **Primary Block Extension Update**

SH reported. The 3<sup>rd</sup> pile was being done. After discussing with various primary staff a design amplification, especially for the rooftop, has been submitted and the cost might be increased by \$3M in addition to \$93M. ESF is looking to make some savings to try to keep to the original budget. Discussion is ongoing, and no definite decision has yet been made.

#### 5. **Principal's Report**

HB spoke to his report previously circulated. He gave a summary of the College community's response to the biennial ESF stakeholder survey.

KA raised the issue that email communications from secondary teachers via the ESF server does not provide a means for the parent to reply to the teacher concerned. CV pointed out that there are a lot of emails from the primary section. HB thanked them both for pointing this out.

HB gave an update on student destinations.

The date of Y11 graduation is 8 June, not 10 June.

Council approved two action items proposed:

1. To continue waiver from Council Chair approval to Principal approval of CAS and EOTC expenses in excess of \$100,000.
2. Approval of a waiver to tender for 4 additional CAS vendors for the next 2 years (to match the previous waiver) (see BM report)
  - Buffalo tours (Loas)
  - Dragon Tours – camps international (China)

- Outward bound (HK)
- Lo Wo Saddle Club (HK)

6. **Committee Reports** - none

7. **School Council Report**

BG spoke to the report previously circulated. She also gave an indication of what was in the next report, including developments at Island School.

8. **A.O.B.**

**Red Rain warning** – KA raised the issue that the College phone message and College website had no news update about school closure. HB responded and explained how the College as an all-through school responded by staying open on that day even though classes were suspended.

Canteen service contract – SH reported. Three companies competed for the contract – Maxim's, Sodexo and Chartwells. The selection committee decided to award the contract of 3 years (+2 years extension possibility) to Chartwells.

Hangzhou – HB reported that he and JW visited the two RCHK students who spent this year at the CIS Hangzhou campus. The students will be back at RCHK next August.

9. **Date of next meeting** – LL will email dates

The meeting was adjourned at 6:00 pm