

Minutes of 2nd RCHK Council Meeting 2016 / 2017
4 pm on Thursday 10 November 2016

Present:

Chairman	Anne Choi (AC)
Principal	Harry Brown (HB)
ESF Representative	David Whalley (DW)
Community Representative	Yat Kin Sin (YK)
Community Representative	Shirley Ma (SM)
Parent Representative	Kathleen Ahrens (KA)
Parent Representative	Whyment Lee (WL)
Parent Representative	Jack Ng (JN)
Staff Representative	Concettina Ventura (CV)
Staff Representative	Katherine Evans (KE)
Secretary	Lucia Lam (LL)

Apologies:

ESF Representative	Belinda Greer (BG)
Community Representative	Allan Li (AL)
Staff Representative	Lesley Harrison (LH)

In attendance:

Business Manager	Samuel Hureau (SH)
Vice Principal – Secondary	Jayne Wickins (JW)

1. Welcome

AC welcomed Council members and DW who was standing in for BG as the ESF Representative.

2. Confirmation of Minutes of Last Meeting

The minutes were confirmed.

3. Matters Arising

3.1 Para 4 – Proposal for additional financing for Primary Block Extension - none received.

3.2 Para 5 - Insurance on the roof design. HB reported that Charles Wong at ESF Centre advised that there is no impact on premium, flat fee would be based on footage as long as preventive measure are in place.

3.3 Para 7 – Post-meeting note on timing for breaking even for the College – SH explained to Council's satisfaction. (Final P & L deficit for 2015/16 – 0.9MHKD)

4. Primary Block Extension Update

Covered in Principal's report.

Biggest event of the 10th Anniversary celebration is the College Fair on Saturday 26th November 2016; all Council members cordially invited.

5. **Principal's Report**

Staffing - HB reported that not many teachers have resigned; the only major position is JW's replacement as VP / MYP Coordinator. Selection committee hopes to interview top 8 – 10 from 49 applicants by 22nd, invite the top 2-3 to visit the College, and make an offer before Christmas.

Primary Block Extension – HB reported that the project is on schedule. The College is currently confirming details of interior furniture and fitting.

Student Achievement - Jane Wickins (VP and MYP Coordinator since 2013/4) presented the RCHK Middle Years Programme results for the Year 11 Class of 2016 (attached).

RCHK's MYP is data-rich, with students joining the programme from Y7 onwards. Assessment data is consistently used to motivate students through evidence-based conversations. Our Personal Project grades are moderated by the IB – it is the culminating project of the MYP. Our subject grades have been moderated by the IB and used to inform students' transition to the IBDP and by departments to refine their teaching. Majority of students are clearly above the 36 points which represents a "pass". RCHK has the largest MYP cohort in Hong Kong and one of the largest in Asia Pacific.

DW asked a question about this year being the first year when MYP results are no longer moderated. JW replied that RCHK has been a moderating school for 8 years. Moderation involved teacher's graded work being validated by external IB markers. RCHK has extensive expertise of IB's marking standards developed over many years; many teachers are appointed by IB as moderators. HB added that Year 11 MYP teachers are also DP teachers and are aware of standards of both IB programmes.

HB and Council thanked JW for her services as a founding member of the College.

2017 – 18 Calendar - HB put forward ESF's calendar as reference. He made a specific proposal that RCHK staff return on 10th August, a day earlier than ESF and that the College finishes the year a day earlier than ESF, on Thursday June 28th. He pointed out that ESF is proposing a 3 week holiday for Christmas & New Year, whereas RCHK usually want to have a longer holiday for Chinese New Year, when many RCHK families travel. Apart from 11th August to be designated as the 2nd CPD day, the College has not yet decided when to fit in the additional 3 CPD days, usually two in February and one in May.

Council approved this as the College's Calendar for 2017 – 18.

Business Manager's report – SH spoke to his report previously circulated. The 2016 – 17 budget had been based on 2051 students and the College has 2086 students enrolled.

6. **Committee Reports**

None.

7. **ESF School Council Report**

DW spoke to the report circulated. He thanked RCHK staff for sharing their MYP expertise in support of the ESF Secondary CPD Day on MYP. He highlighted ESF students' university destinations, with HKU and UBC being the two most popular choices.

8. **AOB**

A vote of thanks was agreed and recorded for WL on her retirement as RAPT rep on College Council.

9. **Date of Next Meeting - 5th January 2017**

The meeting was adjourned at 5:30 pm