

Online Report Access - Parents

Step 1 - You can enter Gateway through the RCHK website (link below) and click on the ESF Gateway logo,

<http://www.renaissance.edu.hk/>



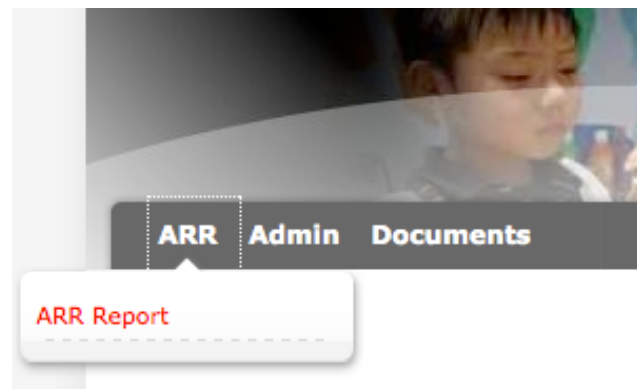
or, go directly to the Gateway webpage (link below)

<https://rc.tg.esf.edu.hk/login.php?Msg=>

Step 2 - Log in using the same login and password you use for your ePayment account. If you have not accessed the Gateway system please contact Reddoor, or click on 'forgot password or login name'.

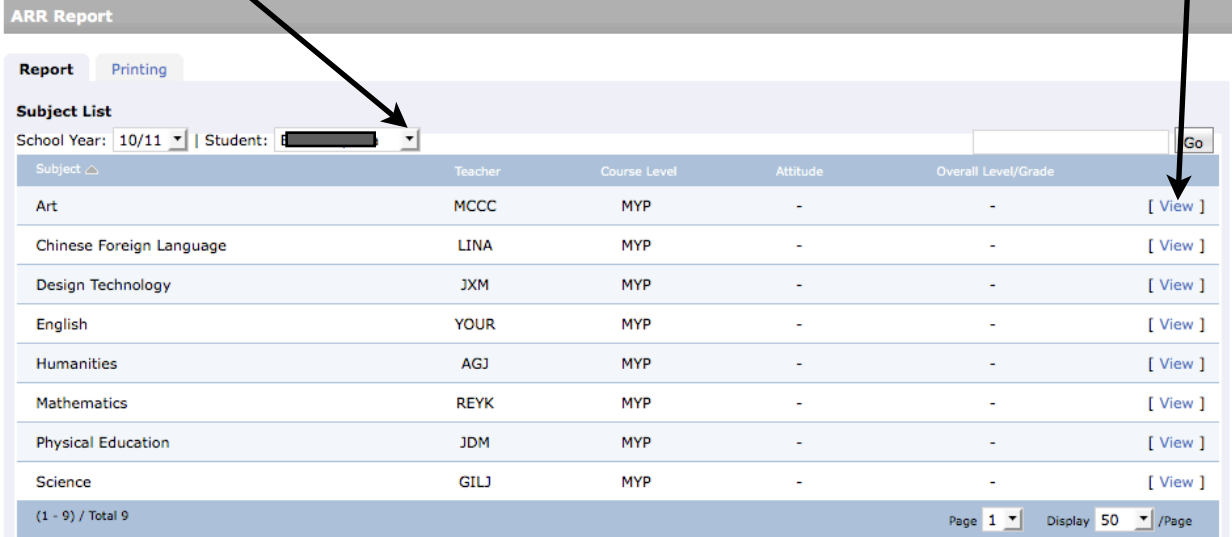
The screenshot shows a login page with a blue header containing the word 'LOGIN' in bold blue letters. Below the header is a horizontal line. There are three input fields: a dropdown menu for 'School' with 'Renaissance College' selected, an empty text box for 'Login', and another empty text box for 'Password'. At the bottom right, there is a 'Login' button and a link that says 'forgot password or login name?' in blue text.

Step 3 - Click on ARR and then ARR report from the drop-down box



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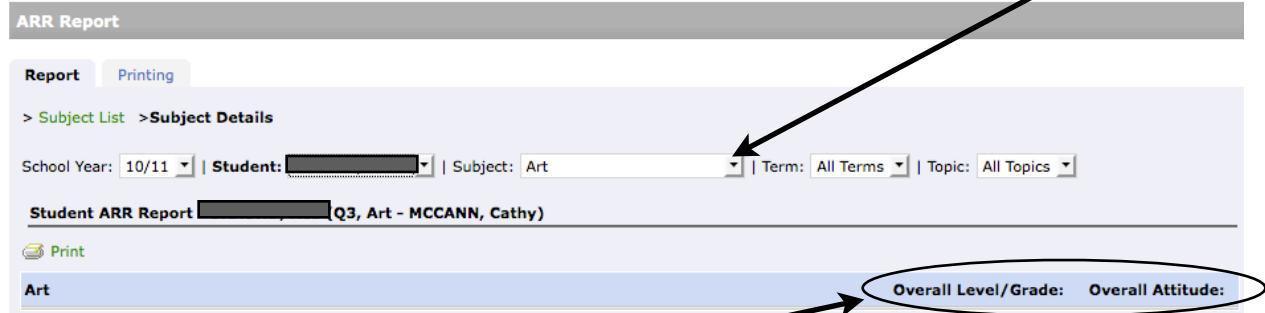
The page will look like this, you can access the individual reports by clicking on view. If you have more than one student at the school you can move between their reports by clicking here



The screenshot shows the 'ARR Report' interface. At the top, there are tabs for 'Report' and 'Printing'. Below this is the 'Subject List' section, which includes filters for 'School Year' (10/11) and 'Student' (a redacted name). A 'Go' button is located to the right of the student filter. The main content is a table with the following columns: Subject, Teacher, Course Level, Attitude, and Overall Level/Grade. Each row represents a subject and includes a '[View]' link in the rightmost column. At the bottom of the table, there is a pagination indicator '(1 - 9) / Total 9' and a 'Page 1 / Display 50 /Page' control.

| Subject | Teacher | Course Level | Attitude | Overall Level/Grade | |
|--------------------------|---------|--------------|----------|---------------------|----------|
| Art | MCCC | MYP | - | - | [View] |
| Chinese Foreign Language | LINA | MYP | - | - | [View] |
| Design Technology | JXM | MYP | - | - | [View] |
| English | YOUR | MYP | - | - | [View] |
| Humanities | AGJ | MYP | - | - | [View] |
| Mathematics | REYK | MYP | - | - | [View] |
| Physical Education | JDM | MYP | - | - | [View] |
| Science | GILJ | MYP | - | - | [View] |

When you are in one subject you can switch between subjects by clicking here



The screenshot shows the 'ARR Report' interface with the 'Subject Details' view selected. The breadcrumb navigation shows '> Subject List > Subject Details'. The filters include 'School Year' (10/11), 'Student' (redacted), 'Subject' (Art), 'Term' (All Terms), and 'Topic' (All Topics). Below the filters, the report title is 'Student ARR Report [redacted] (Q3, Art - MCCANN, Cathy)'. There is a 'Print' button. At the bottom, the subject 'Art' is listed, and two descriptors are highlighted with a red circle: 'Overall Level/Grade:' and 'Overall Attitude:'.

These two descriptors appear on the report, they are used by other ESF schools, for RCHK they will appear with no grades, please ignore them, they will not appear on future reports, nor do they appear on the PDF version.

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Step 4 - To generate a PDF version of the report, click on Printing and then choose the School year, then Template title (this report is 3rd Quarter - Interim Report, or Semester 2 for year 13) and the student's name. Click print - **Please ensure that you open using Adobe Acrobat, if you open with Preview the text will be unreadable.**

ARR Report

Report

Printing

Student Summary Report

School Year

Template Title

Student

Print